

STUDIO HANDBOOK

2024-2025



Policies/Information

Project C Dance Company

1699 150th Street Creston, Iowa 50801 | 641.247.1882

FACEBOOK/INSTAGRAM: Project C Dance Company | www.projectcdanceco.com

office@projectcdanceco.com

ABOUT

Welcome to Project C Dance Company! Please read and reference our studio handbook at any time, and reach out if you ever have questions! Our goal is to provide a welcoming environment that offers opportunities for every age through all styles of dance. From the learning of basic movement to advanced technical training, we aspire to provide it all. At

Project C, we strive to offer every child the chance to dance, with the best experience possible. We seek to equip dancers with knowledge and opportunities necessary for growth and success.

At Project C, we believe that dance is for everyone. We strive to provide a curriculum for all ages and skill levels that focuses on individual growth and finding passion for the art of dance. We believe dance lessons provide students with the opportunity to express themselves and create lifelong friendships and memories, as well as skills that go beyond helping achieve dance goals. We strongly feel that every child benefits physically, mentally, and emotionally from dance classes and all the rewards and lessons that come along with them. At Project C, we strongly value hard work, loyalty, kindness, dedication, and growth. We strive to instruct elements in each class that will build life skills in order for each student to achieve success within the dance studio as well as beyond our walls and throughout the community. CLASSES THIS SEASON WILL BEGIN THE WEEK OF SEPTEMBER 9TH!

REGISTRATION

Online Registration begins in June and all families are asked to register for classes online through their Dance Studio Pro parent portal account. Parent accounts are created through the link provided within our website under "enroll". A non refundable registration fee of \$40 is charged for each dancer that enrolls in classes before August 1st, 2024 (with a discount of \$25 for the second child, and \$15 for the third child). After August 1st, no more discounts are applied and registration fees go up to \$50 per dancer. This is to accommodate early planning for fall classes and to allow some flexibility within registration numbers per each class. Our classes go off a first come first serve basis, and once a class is full, students will be waitlisted until a spot opens. All class placements are at the discretion of the Instructor/Studio Director. All dancers will complete registration online while also agreeing to our studio policies/liability waiver before participating within classes. EVERY MONTH A NEWSLETTER IS SENT OUT WITH MONTHLY INFORMATION - PLEASE PAY ATTENTION TO YOUR EMAIL.

ACCOUNTS + PAYMENT INFORMATION

All dance families will be required to keep a bank card on file and enroll in tuition auto-pay. Auto-pay will withdraw monthly payments on the 7th of each month. Families may pay monthly tuition by check if they choose, however, this **MUST** be paid prior to the 7th, or auto-pay will be run. No exceptions. Checks must be made out to Project C Dance Company and must include your tuition rate with tax added, or will not be accepted. There will be a **3.5%** convenience fee for all cards and **1.55%** convenience fee for bank accounts. If payment is declined, you will receive a courtesy notice email and will have 48 hours to make your

payment. If the payment is not paid within that time, your account will incur a late fee of **\$20**. There will be a recurring charge of **\$5** per day until the tuition payment and late fee is paid. After a week + of your account not being paid, Dancers will be asked to not attend class until payment is made. This season, tuition will be charged monthly in 8 equal payments September-April. We tentatively have our 2025 RECITAL DATE FOR THE WEEKEND OF **MAY 9-11**. If for some reason we have to adjust recitals and hold classes longer within the month of May, tuition will also be charged in May. Tuition will be posted on the 1st of each month and due by the 7th. Tuition is non-refundable. You may also pay ahead in dance tuition if you would like. You can pay in 3 months at a time, or for the full season. All registration, tuition fees, other payments made are **NON REFUNDABLE/TRANSFERABLE**. There will be a \$30 fee charged for any returned checks. Tuition is never pro-rated.

PRICING

Our pricing information can be found within our website under programs. Please note that our pricing goes based on what age/level group you are participating in, and that tuition is calculated on whether you take combo classes, or just elective classes. Please note that when you register, your online tuition may show as 0.00 within the account - each student's tuition is soon calculated near the end of August per what they are registered for, and then will soon show up within your online account, shortly before September tuition is charged. There will be no reductions to tuition for months with any holidays, school breaks, weather cancellations, other cancellations or due to staff illness.

ATTENDANCE

Attending weekly classes is very important for the learning and progression of each dancer, as well as the class as a whole. Attendance of every dancer is kept on file. If a student will be unable to make it to class, please notify the studio via text, phone, or email. If a student is sick, please stay home and rest. If a student had to miss school for sickness, please do not come to dance class. Please inform instructors of all injuries a student has, so we can ensure they stay as safe as possible. We encourage injured students to continue to come to class to observe, learn, and interact with their classmates. Missing classes not only affects your dancer, but also their peers and our teaching staff, especially around recital time. Missing classes near our spring recital heavily impacts our choreography within our classes. Missing too many classes will put your dancer behind, and may result in your child not participating within our recital if staff feels they are too far behind to catch up on their own. No fees are refundable, even after making this decision. Missed classes are not refunded. Missed classes can be made up with private lessons if you feel your dancer would benefit, which are \$45.00/hour. If a student misses 3 or more classes per month after January 1, students are

required to schedule private lessons to make up for missed classes, as attendance is very important as we near our spring recital. Our policy to participate within recitals is that all dancers are required to be present at all classes held the month of recital (April/May), including all stage and dress rehearsals, unless excused through communication from studio director. We understand that springtime is busy and there may be school functions they must participate in, please just communicate. Also communicate if you know ahead of time that your child will be absent during holidays, vacations, other events.

EXPECTATIONS

We continuously strive to create a welcoming, kind, and encouraging environment for our dancers each week. While we go above and beyond for our students, we kindly ask our dancers and families to always abide by our policies, for the success of our dancers, staff, director. We expect our dancers' and their parents' behavior within and among our facility to always be kind, respectful, and appropriate towards themselves, their peers, our teachers and staff. If a student becomes disruptive or disrespectful while in the studio, our staff has the authority to remove them from class until their behavior changes, they may even be asked to leave the studio for the remainder of the evening. If a student is asked by a teacher to sit in the lobby for a short period of time, they will only be allowed to enter class again under director/teacher discretion. WE do not tolerate any form of disrespect from any student or parent within our building. We also hold the right at any time to terminate a dancer's account and participation within the studio for the remainder of the season/future at any time due to disrespect, threatening or harmful behavior towards the studio/staff/students, conflict, drama, etc. Please speak with your dancer on their expected behavior before the season begins, and remind them that they shall behave appropriately just as they would at school. We also expect our dancers to always come prepared, on time, and with a positive, hard working attitude.

If your dancer is dropped off for longer periods of time and or have dance breaks between classes, it is their job to pick up after themselves, act responsibly, respectfully, and quietly entertain themselves without disrupting others. We encourage dancers who have breaks to bring a book, coloring pad, or something SMALL that may keep them occupied until class - but this does not mean they are allowed to bring several toys/gadgets. If they bring a phone or table they must act mature and appropriate. The studio is not held responsible for any lost, broken/damaged, device, toys/materials your child may bring during their break.

STUDENTS WHO ARE 6 AND YOUNGER ARE TO HAVE A PARENT PRESENT WITH THEM AT ALL TIMES AT THE STUDIO (IN THE LOBBY OR WAITING IN THEIR CAR), due to behavior or incase of

accident/injury/illness, etc. If a child who is older than 6 has shown behavior patterns in which we feel a parent shall be present at all times, they must do so to participate within classes. If any child feels sick at any time, we may notify parents to send them home for the evening. **IF YOUR DANCER HAS A BREAK OR IS WAITING ON A PARENT TO GET PICKED UP - THEY ARE NOT ALLOWED TO SIT OUTSIDE OR PLAY AROUND THE BUILDING AT ANY TIME, WE DO NOT HAVE THE STAFF TO BABYSIT AS WE MOVE ON TO OUR NEXT CLASS - PLEASE TELL YOUR CHILD TO WAIT INSIDE AT ALL TIMES, TO PROTECT THEIR SAFETY. WE WILL NOT BE HELD LIABLE FOR ANY ACCIDENT/INJURY THAT MAY OCCUR OUTSIDE OR WITHIN THE LOBBY BEFORE, BETWEEN, OR AFTER CLASSES. Project C Dance Company and staff are not liable for damage or loss to personal property, valuables, belongings.**

NEW THIS SEASON: Please arrive **no more than 10 minutes prior to your class** - our classes are all full and very large this season with both rooms running at the same time - allowing little "hang out" space within our lobby. It is **NOT** our staff's responsibility to babysit your child between classes, and we may only have a front desk staff partial time during the season. Please also try your best not to be late picking your dancer up. We understand that evenings are busy times for families running from multiple activities with multiple children, but we do not have the staff or time to watch your child between/before or after classes. Please communicate if you will be a little late to picking up, we totally understand. If your child is continuously dropped off more than 10 minutes early or picked up later than 10 minutes late and we start to see a pattern, we will apply charges to your account for "watching services" and these will be auto drafted with the next tuition payment.

STUDIO RULES+EXPECTATIONS

- Always be respectful to yourself and others.
- Please stay quiet and well behaved in the lobby. No horseplay or tricks allowed.
- Store dance bags and other belongings in the cubbies or under benches and chairs.
- Project C is not responsible for lost or stolen items. A lost and found box will be available, but items will be tossed or donated if not claimed within 4 weeks. We recommend putting your name on important items.
- Keep our space clean! Please pick up all food, wrappers, and trash you may leave.
- Students under the age of 6 are not to be left in the lobby unsupervised.
- Please follow bathroom etiquette by turning the light and water faucet off before you leave. Never throw foreign items in the toilet. Please place hand towels in the "toss" basket.
- No cell phones in class.
- No street shoes in the dance classrooms.

- Students aren't allowed in dance rooms unless supervised by a teacher.
- No food or gum allowed in dance classrooms. Absolutely no POP, water is allowed, small snacks are allowed in the lobby if cleaned up after themselves - this may be taken away at any time staff feels dancers are not cleaning up after themselves.
- Please always come to class with a positive attitude and be ready/willing to always try your best and learn and encourage other classmates to do the same!
- Good behavior is expected and necessary in our classes. Poor behavior may be disciplined by asking dancers to sit out of class, dismissal from the classroom, or dismissal from the studio as a whole. Parents will be notified if necessary.
- Hair is to always be up - pack extra hair ties for your dancer.
- Parents are responsible for watching all siblings not in lessons (we encourage you not to attend with them if possible to avoid taking up lobby room)
- **PLEASE DO NOT OPEN A DANCE ROOM DOOR WHILE STUDENTS ARE IN CLASS - IF YOU NEED SOMETHING YOU CAN LEAVE A NOTE AT THE FRONT DESK IF NO ONE IS PRESENT, LEAVE A MESSAGE TO THE FRONT DESK STAFF IF PRESENT, OR EMAIL US AFTER CLASS AND WE WILL REPLY BETWEEN 9AM-3PM THE FOLLOWING DAY.**
- Dancers are not allowed within dance rooms without Project C Staff at all times - unless otherwise instructed
- A 30 day in advance notice is required for any parent account to be canceled, you must notify us prior to dropping classes, fees will still be charged if not notified 30 days prior (injuries/illness are accepted under the studio's discretion)
- All choreography learned within and created by staff is owned property of Project C Dance Company and cannot be stolen, copied, or used outside of the studio for any activity. Studio must give permission for a student to use choreography outside of studio/events such as talent shows, school functions, or any place a Project C staff member is not present or aware.
- Parents must communicate if there are changes to enrollment - refunds are not applied for dancers who quit after tuition is ran within a month, or if a dancer takes a break from classes.

CLASS CANCELLATION POLICY

Classes will be canceled in accordance with the Creston Community School District. Classes will still be held when there is no school for professional development (unless a holiday). If school is canceled or let out early due to inclement weather, dance classes will be canceled as well. If classes need to be canceled for any reason, Project C will notify families as soon as possible through text, call, or email. If a student's class is canceled multiple times a month due to weather, staff illness, school breaks, etc, we will do our best to provide a makeup date

for students to get caught up, especially around recital time. **Please note** that our staff is very busy throughout the school year, and a canceled class does not promise a make-up class, unless we feel it is necessary. There may be times when your child's class is canceled and not made up, note that we try our best for this not to happen, but we aren't always able to make up classes with little time in our schedule. This season, your dancer will unfortunately not be allowed to attend another session of another class held as a "make up" due to our large/full class sizes - UNLESS STUDIO DIRECTOR STATES OTHERWISE. We recommend practicing at home when a class is canceled :) Make up classes are not guaranteed, but only offered when available at the courtesy of our studio

PRIVATE LESSONS

Can be booked through the studio at any time over email or through the online portal (please reach out if you are a recreational only dancer). Privates are held when our staff's schedule allows and once you reach out, we will send you our open availability. These are held Fridays-Sundays, and must be booked at least 5 days in advance: please note that these are first come first serve. Privates must be paid for prior to attending and will be auto drafted from the account (\$45/ hour) immediately after booking. If you are a no show/no call you will still be charged for the lesson. You will not be charged for the lesson if you let the Studio Director know 48 hours in advance of your lesson time that you will need to cancel/reschedule. Our private lesson time is very valuable and with communication, this allows another private lesson to be booked during that time. We understand that things come up and illness/injuries happen, we just kindly ask for communication and that you respect our staff's time, especially as we schedule these lessons on our "off" weekend time.

CLASS PLACEMENTS

Students are placed where teachers feel they best fit and will learn the best. Every class will have a range of ages, skill level, and experience levels. Every dancer will experience being on both ends of the spectrum; being the youngest/least experienced in class will push them to grow and set new goals for themselves, and being the oldest/most experienced in class will allow students to take on a leadership role and grow in confidence. Project C staff places dancers into correct classes based on their season before - unless you are a new dancer, in which you will be evaluated and given information on correct levels. Dancers grow at their own pace, and may need to stay at the same level for a few years. Moving a student up too quickly could result in injury or could affect the instruction of the rest of the class. At any time during the season staff feel like a dancer needs to be moved, adjustments may be made. Project C instructors will always have the student's best interest at heart, as we want to ensure that they are correctly trained and learning in the best way possible.

SOCIAL MEDIA

Inappropriate, harmful, dishonest, disrespectful, harassing, hateful, or threatening, posts, comments, or activity towards Project C Dance Company/director/staff on social media is **NOT TOLERATED and may be subject to DISCIPLINARY/LEGAL ACTION**. This includes posts/comments made by a student, parents, siblings, relatives, etc. Any negativity towards the studio on social media will result in termination from classes/recital/the studio immediately and Project C has the right to withdraw any outstanding balance/tuition fees/costumes, etc held on account immediately. **ALL FEES NON-REFUNDABLE**. Confidential studio information is not allowed to be shared online, and we may ask you to take down posts or comments that reflect you/your child/the studio in a negative way. Please remember that your activity on social media is never completely "private" or "anonymous" and that your behavior reflects and affects your child's participation within our studio. All information directly involving the studio from fees, placements, performances, scheduling, etc, may not be communicated via social media. Parents/Dancers/Families are not allowed to represent Project C Dance Company in any public or private social media groups/sites/events. Please follow us on our social media pages for updates/info all year. At any time we are notified of inappropriate behavior by you/your child/family on social media in direct relation to the studio/owner, consequential action will be taken and determined upon: suspension/termination. Please do not post pictures or videos of other Project C Dancers that are not your own, without permission from their parent/guardian. We kindly encourage you to share our studios posts but please do not steal our posts/advertisement/students pictures or videos and advertise them as your own, especially if they do not involve your child. Please talk to your children about positive lobby behavior - including cell phones. If a dancer makes a tik tok held within our studio at any time and we feel it shall be taken down, we will require them to do so. Same goes for a dancer who makes tik toks, or other inappropriate posts outside of the studio, but while wearing Project C Dance Company apparel/merchandise.

SEASON CALENDAR – IMPORTANT DATES – NO DANCE DAYS

SEPTEMBER 9: DANCE CLASSES BEGIN

OCTOBER 31 (HALLOWEEN): NO CLASSES, DANCERS ARE ENCOURAGED TO TRICK OR TREAT

NOVEMBER 25–29: STUDIO CLOSED FOR THANKSGIVING BREAK, NO REGULAR SCHEDULED CLASSES, COMPETITION TEAM MAY HOLD REHEARSAL, TBD

DECEMBER 5 : STUDIO CLOSED FOR STUDENTS TO ATTEND CRESTONS XMAS PARADE – TEACHERS AND STAFF OUT OF TOWN FOR ISDTA DRILL/DANCE CHAMPIONSHIPS

DECEMBER 20–JANUARY 6: STUDIO CLOSED FOR WINTER/CHRISTMAS BREAK, NO REGULAR SCHEDULED CLASSES, COMPETITION TEAM MAY HOLD REHEARSAL, TBD

JANUARY 6: CLASSES RESUME

MARCH 7-16: STUDIO CLOSED FOR SPRING BREAK, NO REGULAR CLASSES HELD, COMPETITION TEAM MAY HOLD REHEARSAL, TBD

MAY 9-11 TENTATIVELY SET RECITAL WEEKEND

RECREATIONAL PROGRAM

Our Recreational Program is a weekly class program designed to meet the needs of every dancer. Recreational classes are perfect for students who want to have fun learning the art of dance in a friendly environment beginning with the basics, all the way up to advanced classes. Our curriculum develops technical excellence and artistic movement quality all while fostering a nurturing space for students to grow as people and dancers. Our recreational classes begin at the top of the school year and finish with a recital production in the spring. This season: our competitive dance program is completely separate from our recreational dance program. Competitive program dancers will not be in recreational classes for a number of positive reasons. We saw the need to change the way we instruct our classes, so that each dancer's needs are heard and goals are met. This is to ensure that recreational program dancers get the training they need tailored to their experience level/skill/etc, and that competitive program dancers get the training they need as well. Our recreational program is instructed for everyone at every age, does not matter when you start!!! Every sport has levels, but we don't consider one level "better" than another. We want you to look at it rather as a chance for your dancer to grow to their best ability, and get the most out of the classes they're taking. We believe that in order to continue growing as a dancer, everyone in a classroom should be near the same experience, maturity, skill - so that our teachers can build upon the lessons they are teaching. If at any time we feel a dancer needs adjusted levels we may make those changes to fit their needs. At Project C, we do not feel one dancer is ever "better" than another, nor do we value competitive dancers more than recreational dancers. BUT - these programs are different for different reasons. If at any time your child expresses interest in becoming a competitive level dancer, reach out to us!! We would love to guide them on what they need to take and focus on to be eligible for our competitive program for the following season! We are always wanting to grow our competitive program, but we understand it isn't for everyone, and that is okay!!! We want you to get the most out of our training here at Project C, no matter what program you express interest in! WE have your dancers best interest at heart no matter what their avenue in dance is - we value each student that walks through our doors and truly want the best for them. We strive every day to help them continue to grow in all that they do! Please understand that every child grows and learns differently and that not every child will progress the exact same as another, even while

being instructed within the same classes. Our recreational program has age levels to slightly go off of, but as staff, we will make changes once classes begin if we feel a child needs to be in a different class. We never want a child to be discouraged by being in a class that is too hard, or bored with a class that is evident to our instructors that it is not challenging enough.

INTRODUCTORY Program

MINI: Preschool (2 SECTIONS)

MINI COMBO TUMBLING + BALLET+TAP - 45 minutes

JK/K: Junior Kindergarten + Young Kindergartners (or those teachers feel would like more experience in mastering the basics)

BALLET + TAP - 30 minutes - MAY ADD ON 30 MIN TUMBLING

K/1: Kindergarten + 1st Grade (2 SECTIONS)

BALLET + TAP - 30 minutes - MAY ADD ON TUMBLING - (1st graders may add on the 1/2 POM CLASS BUT THEY MUST BE REGISTERED FOR THE COMBO AS WELL)

INTERMEDIATE Program

2/3: Second + Third Grade Dancers

Tap+Ballet+Jazz Combo - 45 minutes - MAY ADD ON 30 MIN TUMBLING

2nd Grade may take 1/2 Pom - with or without having to take the combo

3/4/5: Third, Fourth, Fifth Grade Dancers

3/4/5: Ballet+Jazz Combo - 45 minutes

3/4/5: Hip Hop + Pom Combo - 45 minutes

3/4/5: Clogging - 30 minute elective

4/5/6: Tap - 30 minute elective

May add on Tumbling Elective

MS/HS: Middle School + High School Dancers:

MS/HS: Hip Hop + Pom Combo - 60 minutes

MS/HS: Jazz + Lyrical Combo - 60 minutes

Can add on Clogging, Tap, Or Tumbling Electives

TUMBLING PROGRAM

MINI TUMBLING 30 minutes ages 3-5 | for preschoolers

LEVEL 2 TUMBLING 30 minutes ages 5-7 | for Junior Kindergarten -

2nd grade - based on skill set - still mastering basics, working towards backbends, roundoffs, cartwheels, etc

LEVEL 3 TUMBLING 30 minutes ages 6+ | for 1st grade - 4th grade - based on skill set - mastered basic skills - working towards backbends, kick overs, round offs, etc.

LEVEL 4 TUMBLING 30 minutes ages 7+ | for 2nd grade + - based on skill set - working on continuing to build strength & master/perfect basic skills & more challenging skills

LEVEL 5 TUMBLING 30 minutes ages 8+ | must have a strong backbend, round off, cartwheel and has demonstrated they are close to walkovers/basic handsprings - or teacher invite required

LEVEL 6 TUMBLING 30 minutes ages 8+ | strong walkovers/handsprings required - working towards more advanced skills - aerials, multiple handsprings, etc

LEVEL 7 TUMBLING 30 minutes 9+ | for most advanced tumblers - side aerial and round off back handsprings required on the floor - working on mastering more advanced skills - tucks, twists, front aerials, variations, etc.

BOYS TUMBLING LEVEL 1 - for beginners ages 3-6

BOYS TUMBLING LEVEL 2 - for those ages 5+ that have mastered basic cartwheel, handstand & other skills - teacher must approve

BOYS TUMBLING LEVEL 3 - more advanced tumbling for ages 6+ that have been tumbling for multiple years, have cartwheel/round off mastered, all rolls, handstands, etc - working towards harder skills like handsprings, tucks, etc!

ADVANCED PROGRAM - COMPETITION TEAM

Our Competition Team is our advanced program for dancers who are evaluated/invited/auditioned in the spring. While demonstrating that they are ready to take their training to the next level, our competition team gains more dance experience and knowledge while participating within a season that consists of additional weekly training hours, summer training, extra performance opportunities, conventions, competitions, and accelerated season training. If you are interested in our Competition Team, reach out to our staff in the spring to receive more information on next season's evaluations. We continue to grow our award winning program each year, and are very passionate about helping our dancers follow their dreams through the art of dance. Our Team is divided into five levels: Tiny, Petite, Premiere, Prestige, & Elite. Our Competitive Program begins in the

summer with a placement audition. Dancers will be required to attend the Team Bootcamp, Choreography Days, and other rehearsals in the summer. Dancers start learning their season routines early and begin training to further their technique for the season in order to achieve the team and individual goals throughout the year. Dancers will also have weekly class obligations in the Fall and throughout the entire season in addition to their Team routine classes. Attending weekly class is mandatory, and missed classes must be made up with a private lesson. Dancers must attend class the week of a competition, no exceptions. Our Competition Team is a huge commitment and takes many extra hours of training besides weekly rehearsals as well as extra requirements throughout the entire season. Weekend technique and choreography rehearsals are scheduled through the season. All competition and costume fees must be paid on time for dancers to perform at events and competitions. For more information regarding our Competition Team, contact Cassity.

COMMUNICATION

At Project C, we strive to be very organized and efficient with communication. Every parent must have their email and a reliable phone number on file within their parent portal account. Please list all contact information you would like us to have within the account. We will send out all important information through email and will also update our Facebook page and social media accounts with any additional information throughout the season. Make sure you have a personal email on file as sometimes work emails get blocked. Communication is a huge priority of ours! Please contact Cassity (641-247-1882) with questions, comments, and concerns from 9am-3pm, as these are the hours we are not teaching. From 3-9:30pm, she most likely will be teaching, and communication after class is not available. The front desk will not always be staffed during teaching hours for questions, so we apologize in advance if you come to the studio to find the front desk empty.

COSTUMES

Recital Costumes will be anywhere from \$70-\$95/each. Tumbling leotards will be around \$65.00, plus the cost of black spandex shorts. Each dancer will receive one pair of tights with recital costumes, as well as a garment bag to keep belongings organized. All Recreational Costume Fees are posted to accounts on October 1st and are due by December 7th with tuition. Late fees may be applied if not paid by the due date. Costumes must be paid for by due date or costume will not get ordered and may result in your dancer not participating within our recital. Costume fees are nonrefundable, even if the dancer drops the class after the costume fee is paid. Some classes will perform multiple routines in the recital, but will only

have 1 costume payment. These costumes will have different accessories to set them apart on stage. BOYS TUMBLERS WILL JUST WEAR RECITAL T SHIRT & BLACK SHORTS OF CHOICE ON STAGE TO TUMBLE IN – OR WILL BE ORDERED A PROJECT C BOYS TUMBLE SHIRT/TANK – MORE INFO TO COME.

DRESS CODE

Our dress code is implemented into our classes in order to train dancers correctly and to focus on the technique and alignment of our body and our movements. Dressing appropriately for classes helps the teacher correct their form and helps the overall performance of dancers. Form fitting dancewear is REQUIRED for all Project C classes. Absolutely no jeans, street clothing, baggy clothing, or excessive jewelry. No outside shoes to be worn in the dance rooms.

GIRLS

Allowed: Leotards, tights, tanks, dance crop tops, bra tops, athletic shirts, spandex/dance shorts, ballet skirts, tight fitted athletic joggers or leggings. Hair must be up.

BOYS

Allowed: Form fitting athletic shirts/tanks, athletic shorts, dance pants

SHOES

Correct shoes MUST be worn in class at all times, excluding tumbling as dancers will go barefoot. Clean tennis shoes that have not been worn outside or jazz shoes may be worn to HIP HOP OR POM classes until you purchase the correct hip hop shoe/jazz shoes. Please make sure dancers' names are written in all shoes. Please contact Project C if you need the correct shoes ordered. *Dance Shoes should not ever be worn outside.*

****SHOES CAN BE PURCHASED THROUGH THE STUDIO BEFORE CLASSES BEGIN – CONTACT THE STUDIO TO FILL OUT AN ORDER/PAYMENT FORM, OR ATTEND OPEN HOUSE**** Shoe brands listed below that the studio stocks/orders for dancers.

MINI/BEGINNER

Girls CAPEZIO JR. TYETTE TAP SHOES (BLACK)
BLOCH CHILDRENS PERFORMA STRETCH CANVAS BALLET SHOES (THEATRICAL PINK)
Boys CAPEZIO TIC TAP TOE SHOE (BLACK)
BLOCH CHILDRENS PERFORMA STRETCH CANVAS BALLET SHOES (BLACK)

PETITE/JUNIOR

Girls CAPEZIO TIC TAP TOE SHOE (BLACK)
BLOCH CHILDRENS PERFORMA STRETCH CANVAS BALLET SHOES (THEATRICAL PINK)
Boys CAPEZIO TIC TAP TOE SHOE (BLACK)
BLOCH CHILDRENS PERFORMA STRETCH CANVAS BALLET SHOES (BLACK)

ALL JAZZ, LYRICAL, & POM CLASSES

Girls BLOCH PULSE JAZZ SHOES (TAN)

Boys BLOCH PULSE JAZZ SHOES (BLACK)

ALL HIP HOP CLASSES

CLEAN TENNIS SHOES/JAZZ SHOES. RECITAL SHOES TO BE PURCHASED LATER.

ALL CLOGGING CLASSES

BLACK CLOGGING SHOES WILL BE PURCHASED THROUGH PROJECT C

ADVANCED LYRICAL/CONTEMPORARY (competitive program)

BLOCH LADIES ECLIPSE LEATHER HALF SOLE TURNER SHOE (LIGHT SAND), CAPEZIO

ALL TUMBLING CLASSES

STUDENTS WILL PERFORM BAREFOOT

FOOD ALLERGIES/MEDICAL NEEDS/INJURY

PLEASE notify Project C if your child has any food allergies or medical needs. Sometimes a treat will be provided after class to celebrate the success and achievements of our dancers, and other times students will bring treats to celebrate their birthdays, so it is important that staff is aware of any issues. At Project C, we do not offer any type of medication to students, including aspirin/ibuprofen. If a child must have an epinephrine auto injector (epi-pen) with them, it is the parent's responsibility to always remain seated within the lobby in case of any emergency situation. We are here to instruct dance lessons only and are not responsible for any serious medical assistance. If a child becomes injured within our dance or tumbling classes, we will do our best to accommodate to the child's needs by providing ice, bandages, water, wraps, etc, and may ask the child to not participate for the remainder of the night. We have a first aid-kit that may be used when needed, however in case of any serious injuries, parents will be notified through phone call by staff. Parents must give permission to Project C Dance Company staff to seek any emergency medical treatment they deem appropriate for the participant in the event they are unable to reach a parent or guardian. Parents must waive the right to any legal action against Project C Dance Company for any injury sustained on studio property or at any Project C Dance Company event.

PHOTO RELEASE

Photos are often taken in class or at Project C events, and will be posted to social media or the studio website. Photos will only be posted if the parent gives permission when registering for classes at Project C.

RECITAL

When registering for our dance season, you are making a 8-9 month commitment (depending on when the recital will be held that season). Students enroll in classes at Project C Dance Company with the intention to participate in our spring recital. Recitals will be held sometime in May-June. Dancers are required to attend all stage and dress rehearsals. Each

student will be charged a recital fee (\$50/student). This fee helps the studio provide venue rental, lighting, backdrop, decorations, ticketing, programs, music, staff, flooring, all other expenses to provide a successful recital production. Recital fee will be posted in January and due by March with tuition, and is non-refundable. Dancers will not be allowed to participate in stage rehearsals, dress rehearsals, or recitals unless all account fees are paid off with the last month of tuition. If you are a no show for recital, you will be charged an automatic at least \$50 fee for your inconvenience of not attending, which affects all other dancers, and staff. For detailed information regarding the 2025 Recital, please see our Recital Packet which will be published early 2025.

WITHDRAWING OR ADDING A CLASS

If a class does not have 5 students by October 1, it will not be allowed to continue. Dancers will be given the opportunity to change to a different class, or have the option to have tuition updated. If a student would like to withdraw a class, parents must notify Project C before the 1st of the month to avoid Tuition from being charged. Even if a child has not attended a class in the month, Tuition will be charged on the 7th if staff was not notified before the 1st of the month. If a child attends even 1 class in the month, a full month of Tuition will be charged. If a student wishes to drop any class after January 1st, your account will still be billed 25% for the remainder of the year for that class. As recital routines come together and a student drops, it causes inconvenience for the class instructor and all students. If a student must drop a class for prolonged illness, serious injury, or other uncontrollable circumstances, Tuition adjustments may be made and other policies may not apply. Recital costumes/fees are non refundable even after dropping. New students are able to join classes until October 1st, unless otherwise determined by staff. We encourage students to join new classes if they wish as the season progresses, and Tuition will be updated respectively.

CLASS DESCRIPTIONS

BALLET	Ballet is the foundation for all dance training. Students will refine their ballet technique with ballet barre and center floor work to improve balance, body alignment and posture, core, and grace.
CLOGGING	Clogging is a folk-influenced percussive style of dance where students learn complex and rhythmic patterns. Clogging differs from tap dance, as clogging shoes have an additional tap riveted to the ball and heel, and steps feature a strong downbeat. Our clogging style is a form of power tapping that includes hip hop movements and is performed to upbeat music.
CONTEMPORARY	Students in Contemporary will use skills learned in ballet and jazz to create artistic movement. Classes will feature combinations and improvisation. Enrollment in Ballet is recommended.

JAZZ	Students in Jazz will learn combinations and patterns to various types of music designed to promote sharp movement quality and technique. Jazz classes focus on stage expression and performance, as well as leaps, turns, kicks, and jumps. Enrollment in Ballet is recommended.
LYRICAL	Dancers in Lyrical will learn grace and poise all while telling a story through their dancing. Skills in Lyrical are derived from Ballet technique and skills, thus enrollment in Ballet is strongly encouraged.
POM	Students in Pom will use pom poms to create sharp movements. Dancers will improve upon their precision and musicality in this exciting class. Enrollment in Jazz is recommended, as it will help accelerate your dancer's understanding and skill level for pom.
TAP	Students in Tap will learn complex rhythms and patterns and learn traditional tap steps with correct terminology.
TUMBLING	Students in Tumbling will learn tumbling and acrobatic skills in a safe environment and brand new facility, featuring a variety of sprung and shaped mats. Students learn skills with drills and other strength building exercises. Students will repetitively work on muscle memory, body alignment, core strength, flexibility, stamina, and drills to target certain muscle areas for specific tumbling skills. We recommend taking other dance classes as it will accelerate your child's learning and understanding of tumbling technique



a place for dancers to learn, love, and grow